



# BUSINESS ACCOUNT OPENING GUIDE

## UNINCORPORATED ASSOCIATIONS; RELIGIOUS, CHERITABLE, EDUCATIONAL OR TAX-EXEMPT ORGANIZATIONS & GROUPS

### **Business Qualification:**

- To qualify for business membership, the business must join the Community Impact Fund Association.
- To qualify for business membership, the business must become a complimentary member of the Community Impact Fund Association.

### **Business Documentation Requirements:**

- Proof of Employer Identification Number (EIN) – IRS Letter, previous year's tax return, or W-9
- Official meeting minutes or an official letter that designates the individuals who will be listed on the membership, signed by at least two leading officers of the organization.

### **Individual Identification Requirements for Responsible Individual(s) or Authorized Signer(s):**

- U.S. Government-issued photo ID; examples:
  - U.S. citizens: state issued Driver's License, state issued ID, passport, military ID, etc.
  - Non-U.S. citizens: Permanent Resident Card (Green card); passport of country of nationality or Matricula Consular ID card, depending on citizenship status
- Social Security Number

We may request additional documentation to ensure the accuracy and completeness of the information provided. For more details, please contact a Financial Service Representative at **(502) 564-4775** or **(800) 228-6420**.